

Checklist

Facebook Settings

Facebook offers a multitude of configuration options. It's not always easy to keep track of all the various settings offered and to select the best settings for your purposes. Our checklist is meant to assist you to protect your account and all your published information in the best possible way.

We have tried to draw up as universally applicable a set of instructions for private users as possible. Nevertheless, the individual configuration options and settings may differ in specific cases. This checklist refers to the Facebook settings available as at **7th August 2018** as displayed in a desktop computer browser.

As a rule, the settings described here are automatically adopted in the Facebook app. Depending on your smartphone and operating system though, there may be some additional settings in the app which are not discussed here.

The «OK» column provides an option to tick all settings you have already checked and adjusted.

To display the Facebook account settings, click the arrow icon in the page header, and select the «Settings» entry from the menu.



General – General Account Settings

Category	Our recommendation	OK
Name	Your first and surname	<input type="checkbox"/>
Username	Is automatically created by Facebook	<input type="checkbox"/>
Contact	Use a free address without any indication of your identity (e.g. ferrari397@gmail.com). Optionally, you can also register a mobile number, which will then be required for log-in confirmations as necessary.	<input type="checkbox"/>
Advert account contact	Use a free address without any indication of your identity (e.g. ferrari397@gmail.com).	<input type="checkbox"/>
Temperature	Your required scale	<input type="checkbox"/>
Manage account	Depending on your requirements	<input type="checkbox"/>
Identity confirmation	Not necessary in Switzerland	<input type="checkbox"/>

Security and login – Security and login

Category	Sub-category	Our recommendation	OK
Recommended	Choose friends to contact if you are locked out	Don't activate	<input type="checkbox"/>
Where you're logged in	List is automatically created by Facebook		<input type="checkbox"/>

Category	Sub-category	Our recommendation	OK
Login	Change password	Manage your passwords outside of Facebook, for instance using a password manager (https://www.ebas.ch/tools).	<input type="checkbox"/>
	Log in using your profile picture	Don't activate	<input type="checkbox"/>
Two-factor authentication	Use two-factor authentication	Activate	<input type="checkbox"/>
	Authorised logins	List is automatically created by Facebook	<input type="checkbox"/>
	App passwords	Depending on your requirements	<input type="checkbox"/>
Setting up extra security	Get alerts about unrecognised logins	Activate	<input type="checkbox"/>
	Choose 3 to 5 friends to contact if you are locked out	Don't activate	<input type="checkbox"/>
Advanced	Encrypted notification emails	Depending on your requirements	<input type="checkbox"/>
	Recover external accounts	Depending on your requirements	<input type="checkbox"/>
	See recent emails from Facebook	List is automatically created by Facebook	<input type="checkbox"/>

Your Facebook information – Your Facebook information

You can view or download your information and delete your account.

Privacy – Privacy Settings and Tools

Category	Sub-category	Our recommendation	OK
Your activity	Who can see your future posts?	Friends	<input type="checkbox"/>
	Review all your posts and things you're tagged in	Activate	<input type="checkbox"/>
	Limit the audience for posts you've shared with friends of friends or Public?	Limit Old Posts	<input type="checkbox"/>
How people can find and contact you	Who can send you friend requests?	Everyone	<input type="checkbox"/>
	Who can see your friends list?	Only me	<input type="checkbox"/>
	Who can look you up using the email address you provided?	Friends	<input type="checkbox"/>
	Who can look you up using the phone number you provided?	Friends	<input type="checkbox"/>
	Do you want search engines outside of Facebook to link to your profile?	Don't activate	<input type="checkbox"/>

Timeline and tagging – Timeline and Tagging Settings

Category	Sub-category	Our recommendation	OK
Timeline	Who can post on your timeline?	Only me	<input type="checkbox"/>
	Who can see what others post on your timeline?	Only me	<input type="checkbox"/>
Tagging	Who can see posts that you're tagged in on your timeline?	Only me	<input type="checkbox"/>
	When you're tagged in a post, who do you want to add to the audience of the post if they can't already see it?	Only me	<input type="checkbox"/>
Review	Review posts that you're tagged in before the posts appear on your timeline?	On	<input type="checkbox"/>
	Review what other people see on your timeline	View as (default setting)	<input type="checkbox"/>
	Review tags that people add to your posts before the tags appear on Facebook?	On	<input type="checkbox"/>

Location – Location settings

Category	Our recommendation	OK
Location history	Don't activate	<input type="checkbox"/>

Blocking – Manage blocking

You have various options to block people, invitations, events, etc. without any effects on your security.

Language – Language Settings

Depending on your requirements

Face recognition – Face recognition settings

Category	Our recommendation	OK
Face recognition	Don't activate	<input type="checkbox"/>

Notifications – Notifications Settings

Category	Our recommendation	OK
On Facebook	All notifications, sounds off	<input type="checkbox"/>
Email	Only important notifications	<input type="checkbox"/>
Desktop and Mobile	Some notifications	<input type="checkbox"/>

Category	Our recommendation	OK
Text message	SMS notifications are switched off	<input type="checkbox"/>

Mobile – Mobile Settings

Depending on your requirements

Public posts – Public Post Filters and Tools

Depending on your requirements

Apps and websites – Apps and websites

Depending on your requirements

Instant Games – Instant Games

Depending on your requirements

Business integrations – Business integrations

Depending on your requirements

Ads – Ad settings

Category	Our recommendation	OK
Ads based on data from partners	Don't activate	<input type="checkbox"/>
Ads based on your activity on Facebook Company Products that you see elsewhere	Don't activate	<input type="checkbox"/>
Ads that include your social actions	No one	<input type="checkbox"/>

Payments – Account Settings

Category	Our recommendation	OK
Payment methods	Required for certain games and activities. Encryption and security are of good quality in accordance with common standards.	<input type="checkbox"/>

Support Inbox

No settings possible

Videos – Video Settings

Category	Our recommendation	OK
Video Default Quality	Depending on your requirements	<input type="checkbox"/>
Auto-play Videos	Depending on your requirements	<input type="checkbox"/>
Always show captions	Depending on your requirements	<input type="checkbox"/>
Captions display	Depending on your requirements	<input type="checkbox"/>
Live Creative Kit	Depending on your requirements	<input type="checkbox"/>

This document has been produced for information purposes only and is for the sole use of the recipient. No guarantee can be given as to the reliability or completeness of this document, and no liability can be accepted for any losses incurred as a result of its use. Copyright © 2018 Lucerne School of Information Technologies. All rights reserved.

«eBanking – but secure!» is offering helpful security hints for e-banking users

eBanking but secure!

You will find further practical information on measures and approaches required to ensure that e-banking applications are used securely under www.ebankingbutsecure.ch. The use of this website is free.

Hochschule Luzern – Informatik
Campus Zug-Rotkreuz, Suurstoffi 41b
CH-6343 Rotkreuz